

St George's Church of England Primary School, Barrow-in-Furness

Terms of Reference: SEND, Inclusion, Equality and Safeguarding Committee

i) Aims of the Committee

- Monitor safeguarding in school and oversee report from meeting of Safeguarding Governor with either the Head Teacher or Designated Named Person
- Ensure the processes, procedures and interventions for children with SEND are of the highest quality possible
- Listen to the child's voice with regard to safeguarding and inclusion
- Listen to the parent/carer's voice with regard to safeguarding and inclusion
- Analyse the educational progress of children with SEND and evaluate processes
- Understand the role of legislation such as the SEND Code of Practice and the Equality Act in supporting children's learning
- To oversee the delivery and implementation of all school policies which reflect legislative requirements with respect to equality and diversity.
- Ensure all school process, both educational and environmental, support a safe, inclusive and equal environment for all children and adults in the school

ii) **Chair and Term of Office**

The **S.I.E.S Committee** will elect their chair at first meeting of each academic year.

1 year term.

iii) **Working Arrangements:**

- **Frequency of meetings:**

A meeting is to be held three times an academic year and three weeks prior to the full governing body meeting.

- **Timing & Duration of meetings**

Timing and duration should give due consideration to "Workload Agreement" and, as far as possible be held within staff working hours subject to availability of governors.

- **Minutes**

Minutes are to be taken at the meeting and distributed to the member of the sub-committee with 7 days of the meeting. They should specify identified actions, responsible member and deadline target date by which the action is to be completed.

- **Report to Full Board**

Feedback of the outcomes of the meeting are to be presented by the sub-committee chair at the full governing body meeting.