

St George's Church of England Primary School & Nursery

Terms of Reference: Support and Challenge Committee

i) Aims of Support and Challenge Committee

- To provide a strategic link between the full governing body and other reviewing agencies;
- To ensure clarity of vision, ethos and strategic direction; and
- To review and monitor the school improvement plan.

ii) Chair and Term of Office

The Head Teacher will chair the Support and Challenge Sub-Committee.

iii) Working Arrangements:

- **Frequency of meetings:**
A meeting is to be held immediately prior to every Full Governing Body meeting.
- **Timing & Duration of meetings**
The Support and Challenge Sub-Committee is to be held on hour prior to the Full Governing Body meeting and last one hour.
- **Minutes**
Minutes are to be taken at the meeting and distributed to the members of the Sub-Committee within 7 days of the meeting. They should specify identified actions, responsible member and deadline target date by which the action is to be determined.
- **Report to Full Board**
Feedback of the outcomes of the meeting are to be presented by the Sub-Committee Chair at the Full Governing Body meeting.